

A REGISTERED EDUCATION SAVINGS PLAN

Request for Accumulated Income Payment (AIP)



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 Email: contact@embark.ca
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RESP AGREEMENT NUMBER(S):

1 SUBSCRIBER INFORMATION	
(Mr./Mrs./Ms) SUBSCRIBER 1 FIRST NAME	LAST NAME
(Mr./Mrs./Ms) SUBSCRIBER 2 FIRST NAME	LAST NAME

An AIP is a withdrawal of the accumulated government grant income and/or plan income earned within your Registered Education Savings Plan (RESP). Once an AIP is processed, the RESP account must be closed by the end of February in the year following the year in which the AIP is made. Any government grants that may still remain in the RESP at the time it is closed will be returned to the applicable federal or provincial government.

The AIP can be withdrawn in the following two ways :

1. The amount is paid directly to the subscriber(s) as an AIP Withdrawal; OR
2. The amount is transferred to the subscriber's Registered Retirement Savings Plan (AIP – RRSP Transfer).

An **AIP Withdrawal** is taxable and must be included in your income tax return for the year the payment is received. The payment is also subject to an additional withholding tax. You must return this completed form to request an AIP Withdrawal. A T4A slip is issued at the end of the year, reporting the gross amount of the AIP and the tax withheld. Please remember that you must also complete form T1172, *Additional Tax on Accumulated Income Payment from RESPs* for the calculation of the additional tax on the AIP and include it with your tax return.

You can reduce the amount of tax payable with an **AIP – RRSP Transfer** by contributing up to \$50,000 of the AIP directly to your RRSP (or a spousal RRSP) provided you have enough unused RRSP contribution room. You must complete form **T1171 Tax Withholding Waiver on Accumulated Income Payments from RESPs**, and return it with this completed form.

You can receive an AIP if the following conditions are met:

- You are a Canadian resident; and
- The RESP has existed for at least ten (10) years; and
- Each beneficiary for whom contributions were made has reached twenty-one (21) years of age, and is not eligible to receive an education assistance payment at this time. *Special considerations apply if a beneficiary has passed away.*

2 AIP INSTRUCTIONS Please select one of the following two options below.

OPTION 1. AIP WITHDRAWAL: I/We wish to have the AIP amount paid directly to: (Select only one)

100% to Subscriber 1 **OR** 100% to Subscriber 2 **OR** _____ % to Subscriber 1 and remainder to Subscriber 2

OPTION 2. AIP – RRSP TRANSFER: I/We wish to have the AIP amount transferred to the following RRSP(s): (Select only one)

100% to Subscriber 1 **OR** 100% to Subscriber 2 **OR** _____ % to RRSP of Subscriber 1 and remainder to RRSP of Subscriber 2

Reminder: Completed and signed **T1171** must be attached along with the following RRSP provider information:

RRSP FINANCIAL INSTITUTION OF SUBSCRIBER 1	RRSP ACCOUNT NUMBER
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ADDRESS	CITY	PROVINCE	POSTAL CODE
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RRSP FINANCIAL INSTITUTION OF SUBSCRIBER 2 (If applicable)	RRSP ACCOUNT NUMBER
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ADDRESS	CITY	PROVINCE	POSTAL CODE
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3 AUTHORIZATION FOR DIRECTION OF AIP

I/We hereby request accumulated income payment(s) from the RESP agreement noted above in the manner specified on this form, and confirm that I/we have met the AIP requirements listed above, including Canadian residency.

SUBSCRIBER 1 SIGNATURE	SUBSCRIBER 2 SIGNATURE	DATE
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If two subscribers, both signatures are required.